

Pigeon Wendy Childcare Service Agreement

Please read this agreement then fill in and sign the attached application form / consent form if you are in agreement.

Important Points When Leaving Your Child	<ol style="list-style-type: none"> 1. We will hand out the Confirmation form when you leave your child. It is required when you pick up your child, be sure to keep it. 2. If the condition of your child's health differs from usual, or if there is anything the sitters should be aware of concerning care of your child, please be sure to let us know. 3. We cannot accept your child under the following conditions. <ul style="list-style-type: none"> • If your child has a fever higher than 37.5°C or is otherwise in poor physical health on the scheduled day. <ol style="list-style-type: none"> 1* If your child has, or may have, an infectious disease or other illness. 2* If Pigeon Hearts Co.(hereinafter referred to as PH) determines that your child cannot be accepted for care. 4. Please take your child to the bathroom in advance. 5. In regards to meals, we will only serve commercially produced food, with no broken seals, for reasons of food safety and hygiene. We will not make any food available to your child, save for what you provide, due to dietary considerations, as well as the possibility for an allergic reaction. 6. We will not administer medicine to your child.
Things to Bring	<ol style="list-style-type: none"> 1. Application form / consent form, already filled out and signed (or sealed) 2. ID (health insurance card, driver's license, mother and child health handbook, etc.) 3. Anything required by your child while in our care. (drinks, snacks, diapers, towels, baby wipes, favorite toys etc.) <p>*Ensure everything is labeled with your child's name. *Please put everything into one bag before arriving. (We will only accept one item of baggage per child.) *Meal (commercially produced food, with no broken seals) *Drinks and snacks (no broken seals) *Diapers (please prepare more than usual.)</p>
Returning the Child	<ol style="list-style-type: none"> 1. The same parent or guardian who dropped off your child should pick up your child. Be sure to present the Confirmation form. We will hand back the child and his/her belongings. 2. If a different person will be picking up your child, please notify the staff at the time of dropping off your child. The person picking up your child must also present ID, and should be indicated at the time of the application. <ul style="list-style-type: none"> *If we have not been informed of the change in advance, or if the Confirmation form has been lost, we will not allow a different person to pick up your child, until the person would be confirmed as a proper person.
Injuries or Fever	<p>We will contact you at your emergency contact number in the event that your child has a fever or suffers an injury. In the event that treatment is required, we will take your child to the hospital.</p>
Personal Information	<ol style="list-style-type: none"> 1. The personal information you supply will be used by this childcare Service for the purpose of caring for your child and for contacting you in emergencies, but it will only be used in accordance with the company policy for personal information. Personal information is provided to PH by the user on a voluntary basis; however, failure to provide any of the requested information may make it difficult for PH to provide basic services or procedures. 2. PH will respond promptly to requests for the disclosure, revision or deletion of personal information, in accordance with PH procedures, and will keep personal information accurate and current. 3. PH will not disclose or make available identifying personal information (name, telephone numbers, etc.) to third parties without the express consent of the individual, with the exception of the following cases: <ul style="list-style-type: none"> *In the event that such disclosure is necessary for the protection of lives and/or property. *In the event that such disclosure is required by law. 4. PH will use personal information only when we provide services, and for customer management. We will also use personal information in the event that we need to take your child to the hospital.

	<p>5. PH will handle the personal information within the scope necessary to achieve our usage purposes, and we will not make use of personal information beyond this. Some of our operations may be consigned to subcontractors, and in this case we may provide them with necessary personal information. In such cases, the information will be strictly managed according to the law and company regulations.</p> <p>■Personal Information Protection Manager Pigeon Hearts Corporation - Division Manager, Corporate Administration Division</p> <p>■Inquiries Pigeon Hearts Corporation - Corporate Administration Division TEL 03-3661-4290 (Business Hours: Mon to Fri - 09: 00 to 17: 00)</p>
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Responsible entity: PIGEON HEARTS CORPORATION 03-3661-4283